[CLUB NAME] Disbandment Request

Formation Date : [INSERT MONTH/YR]

Cease to exist on : [INSERT MONTH/YR]

**Reason to disband**

1. [INSERT REASON]

**I, [President Name] agree to disband the [Club/Society Name] as of [Insert Date] due to the reason(s) elaborated above.**

**I understand the repercussions of my actions and am making this decision by my own choice.**

**My committee and club members (if applicable) have been informed of this decision.**

**Any remaining assets that is officially under [Club/Society Name] will be kept by HWUMSA.**

President of Club OFFICER INCHARGE

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[NAME] [Name]

President [Department] Officer

[Club Name] HWUMSA 19/20